

Administrative Committee Meeting Minutes
Capital Area Groundwater Conservation Commission
3074 Westfork Drive, Suite A, Baton Rouge
April 24, 2024, 10:00 am

- I. Call to Order**
Patrick Hobbins – Capital Area Groundwater Conservation Commission (CAGCC)
Administrative Committee Chairman
- II. Roll Call**
Gary Beard – Capital Area Groundwater Conservation District (CAGCD) Executive
Director
Members present: Mr. Hobbins, Ms. Gautreaux, Mr. Dawson, Mr. Seagraves,
and Mr. Vetter.
Members absent: Mr. Reonas, Ms. Machen, Ms. Manning-Broome, and Mr.
Leo.
- III. Establishment of a Quorum**
Patrick Hobbins – CAGCC Administrative Committee Chairman
Chairman Hobbins declared a quorum present with 5 members present.
- IV. Invocation**
Gary Beard – CAGCD Executive Director
- V. Pledge of Allegiance**
Gary Beard – CAGCD Executive Director
- VI. Recognition of Guests**
Patrick Hobbins – CAGCC Administrative Committee Chairman
Guests present: Scott Bergeron, John Milazzo – Taylor Porter, Anthony Simon
– Secure Water.
- VII. Amendments to the Agenda**
Patrick Hobbins – CAGCC Administrative Committee Chairman
There were no amendments to the agenda.
- VIII. Approval of Minutes of Previous Meeting – December 12, 2023 (action required)**
Patrick Hobbins – CAGCC Administrative Committee Chairman
Motion by Mr. Dawson and second by Ms. Gautreaux to approve the minutes
of the December 12, 2023 meeting as presented. No objections. Motion
passed.

IX. Executive Director's Report

Gary Beard – CAGCD Executive Director

A. Executive Session – Update on Lawsuit – (action required)

Motion by Ms. Gautreaux and second by Mr. Seagraves to enter into Executive Session. No objections. Motion passed.

B. New Optional Pay Adjustment policy – (action required)

Motion by Mr. Dawson and second by Ms. Gautreaux to approve incorporating the Optional Pay Policy into the CAGCD rules in accordance with the Civil Service rules and to pass on to the full Board for approval.

Roll call: Mr. Hobbins – Yes, Ms. Gautreaux – Yes, Mr. Seagraves – Yes, Mr. Vetter – Yes and Mr. Dawson – Yes. Roll call – Unanimous. No public comment.

X. Chairman's Report

Patrick Hobbins – CAGCC Administrative Committee Chairman

Chairman Hobbins asked for suggestions to increase commissioner attendance to the Administrative Committee meetings.

Mr. Vetter asked for the Committee meetings to be held at 1:00 pm as well as the Board meetings.

XI. Commissioner Agenda Items

Patrick Hobbins – CAGCC Administrative Committee Chairman

There were no Commissioner agenda items.

XII. Old Business

Patrick Hobbins – CAGCC Administrative Committee Chairman

A. ByLaws revisions – (action required)

Chairman Hobbins said changes were made to the meeting agenda, public comment must be heard before the board discussion. Ms. Gautreaux said to allow for each agenda item requiring action to have majority vote and roll call should be unanimous.

Motion by Ms. Gautreaux and second by Mr. Dawson to approve the ByLaws changes and move to the full Board for approval. Roll call: Mr. Hobbins – Yes, Ms. Gautreaux – Yes, Mr. Dawson – Yes, Mr. Vetter – Yes, Mr. Seagraves – Yes. Roll call Unanimous. No public comment.

XIII. New Business

Patrick Hobbins – CAGCC Administrative Committee Chairman

There was no new business.

XIV. Commissioner Comments

Patrick Hobbins – CAGCC Administrative Committee Chairman
There were no Commissioner comments.

XV. Announcements

Patrick Hobbins – CAGCC Administrative Committee Chairman
There were no announcements.

XVI. Public Comment (Non-action items only)

Patrick Hobbins – CAGCC Administrative Committee Chairman
There was no public comment.

XVII. Adjournment – (action required)

Patrick Hobbins – CAGCC Administrative Committee Chairman
Motion by Mr. Dawson and second by Mr. Seagraves to adjourn the meeting. Motion passed. Meeting adjourned.



Gary J. Beard, Executive Director